

**Your Moving Company**  
100 Example Way  
Chicago, IL 60601  
Tel: (312) 555-0100  
US DOT No.: SAMPLE  
MC No.: SAMPLE  
ILL: CC SAMPLE

# YOUR MOVING COMPANY

www.example.com

Bill of Lading Number:

Tariff #

## LOCAL CONTRACT

### ORIGIN

NAME: Jordan Davis

ADDRESS: tba

CITY/STATE/ZIP: Chicago, IL 60601

PHONE: (312) 555-0142

### DESTINATION

NAME: Jordan Davis

ADDRESS: tba

CITY/STATE/ZIP: Evanston, IL 60201

PHONE: (312) 555-0142

|                                        |                                 |                                   |
|----------------------------------------|---------------------------------|-----------------------------------|
| Agreed Pickup Date<br><b>9/18/2026</b> | Actual Pickup Date<br>9/18/2026 | Agreed Delivery Date<br>9/18/2026 |
|----------------------------------------|---------------------------------|-----------------------------------|

Billing address if credit has been pre-approved in writing by mover:

Name: Jordan Davis Phone: (312) 555-0142

Address: tba, Chicago, IL 60601

### Remarks/Instructions

How did you hear about us?: Other If you chose referral or other, please specify: i work here Channel: Direct traffic Channel Drilldown 1: None Channel Drilldown 2: None

Start time: \_\_\_\_\_ Customer Initials: \_\_\_\_\_

### Important Notice

- The shipment will move subject to the rules and conditions of mover's tariff. All advances and lawful charges must be paid in cash, cashier's check or money order before mover delivers or relinquishes possession of the property unless otherwise indicated in writing by the mover.
- Minimum to be paid at delivery Is written estimate + 10%; balance (if any) must be paid within 30 days.
- For liability and valuation purposes, household goods shall be deemed to weigh seven pounds per cubic foot.
- This contract (including terms printed on the back or included in mover's tariff) constitutes the complete agreement between shipper and mover. This contract may not be orally amended. Any charges must be in writing.

### Mover's Liability

Before the move begins, the shipper signing this contract must insert in the space below, *in (his/her) own handwriting*, either declaration of the actual value of the shipment or the words **"60 cents per pound per article."** Otherwise, the shipment will be deemed released to a maximum value equal to \$2.00 times the weight of the shipment in pounds. Additional tariff charges may apply for value over 60 cents per pound per article. **Declaring a released value for goods is not the same as purchasing a policy of insurance. Separate insurance may be purchased at an additional charge.**

Shipper hereby releases the entire shipment to value not exceeding

\$ \_\_\_\_\_

☐ Check box after signing

By: \_\_\_\_\_ Date: 9/18/2026

As determined by mover's tariff, rates may be computed by the hour for moves 35 miles or less from origin to destination, or when both origin and destination are wholly within the area covered by the counties of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. Moves over 35 miles and not wholly within the aforementioned counties must be computed on a weight-mileage basis.

|                  |                 |                          |               |                          |
|------------------|-----------------|--------------------------|---------------|--------------------------|
| <b>Loading</b>   | Start Time: 0.0 | <input type="checkbox"/> | End Time: 0.0 | <input type="checkbox"/> |
| <b>Packing</b>   | Start Time: 0.0 | <input type="checkbox"/> | End Time: 0.0 | <input type="checkbox"/> |
| <b>Unloading</b> | Start Time: 0.0 | <input type="checkbox"/> | End Time: 0.0 | <input type="checkbox"/> |
|                  | Start Time: 0.0 | <input type="checkbox"/> | End Time: 0.0 | <input type="checkbox"/> |

### Breaks & Meal Allowance (hours to nearest quarter)

| Chargeable Hours                                                        | Number of Men | Number of Trucks | Hourly Rate (Men + Trucks) | Total Hours | Amount Due |
|-------------------------------------------------------------------------|---------------|------------------|----------------------------|-------------|------------|
| Straight time                                                           | 3             | 1                | 160.00                     | 3           | \$480.00   |
| Over time                                                               |               |                  |                            |             | \$         |
| <b>Travel Time</b> (if applicable)                                      | 1             | Hours            | 160.00                     | \$ per Hour | \$160.00   |
| <b>Mileage Charge</b> (if app.)                                         |               | Miles            |                            | \$ per Mile | \$0        |
| <b>Additional Labor</b>                                                 |               | Hours            |                            | \$ per Hour | \$0        |
| <b>Total Packing Charges</b> (includes packing addendum if appropriate) |               |                  |                            |             | \$189.00   |
| <b>Valuation Charge: \$</b>                                             |               |                  |                            | per         | \$         |
| <b>Insurance Charge: \$</b>                                             |               |                  |                            | per         | \$         |
| <b>Other Charges:</b>                                                   |               |                  |                            |             | \$         |
| <b>Other Charges:</b>                                                   |               |                  |                            |             | \$         |
| <b>Other Charges:</b>                                                   |               |                  |                            |             | \$         |

**SERVICES TOTAL:** \$829.00

3% PROCESSING FEE (1): \$

3% PROCESSING FEE (2): \$

**GRAND TOTAL:** \$829.00

PREPAYMENT: \$

**BALANCE DUE:** \$829.00

PAYMENT 1: \$3.00

☐ CC/AUTH: ☐ MO ☐ CASH ☐ CASH CHK \$

**BALANCE DUE:** \$826.00

PAYMENT 2: \$0.000

☐ CC/AUTH: ☐ MO ☐ CASH ☐ CASH CHK \$826.00

PRICE ADJUSTMENT: \$

YOU ARE OBLIGATED TO PAY BALANCE IN 30 DAYS **FINAL BALANCE DUE** \$826.00

**Delivery Acknowledgment:** Shipment was received in apparent good condition except as noted, as services ordered were performed.

☐ Check box after signing

Signed by Shipper: \_\_\_\_\_ Date: 9/18/2026

Shipper Email: jordan@example.com

Driver's Signature: \_\_\_\_\_ Date: 9/18/2026

# Terms and Conditions

This contract is subject to all the rules, regulations, rates and charges in mover's currently effective applicable tariff on file with the Illinois Commerce Commission, including, but not limited to, the following terms and conditions.

**1. OWNERSHIP OF PROPERTY:** Shipper has represented and warranted to the Mover to be the legal owner or in lawful possession of the property and has the legal right and authority to contract services for all of the property tendered, upon provisions, limitations, terms and conditions herein set forth. If there is any litigation or threatened litigation as a result of the breach of this clause, shipper and/or customer agrees to pay all charges that may be due together with such costs and expenses, including attorney's fees, which Mover may reasonably incur or become liable to pay in connection therewith. Shipper and/or customer shall indemnify and hold harmless Mover from any liability for loss, cost, expenses and damages for which Mover may be liable or incur as a result of breach of this clause: Mover shall have a lien on said property for all changes that may be due as well as for such costs and expenses.

## 2. MOVER'S LIABILITY:

- a. Mover shall not be liable for documents, currency, money, jewelry, precious stones, or articles of extraordinary value which are not specifically listed on the bill lading.
- b. Explosives or dangerous goods will not be accepted for shipment. Every party, whether principal or agent, shipping such goods, shall indemnify the Mover against all loss or damage caused by such goods, and Mover will not be liable for safe delivery of the shipment.
- c. Except in cases of negligence of the Mover or party in possession, Mover shall not be liable for mechanical or electrical functioning of any article, such as but not limited to, pianos, radios, phonographs, television sets, computers, clocks, barometer, mechanical refrigerators or air conditioners, or other instruments or appliances. Whether or not such articles are packed or unpacked by the company.
- d. Except in cases of negligence of the Mover or party in possession, Mover shall not be liable for any fragile articles injured or broken, unless packed by its employees and unpacked by them at the time of delivery.
- e. Except in cases of negligence of the Mover or party in possession, Mover shall not be liable for damage to or loss of contents of pieces of furniture, crates, cartons, boxes, or other containers, unless such contents are open for the Mover's inspection and then only for such articles as are specifically listed by the shipper and receipted for by the Mover or its agent.
- f. Except in cases of negligence of the Mover or party in possession, Mover shall not be liable for loss or damage resulting from insects, moth, vermin, ordinary wear and tear, rust, fire, water, mold or mildew, changes of temperature, fumigation or deterioration.
- g. Mover shall not be liable for delay caused by highway obstruction or faulty or impassable highway or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defect of vehicles or equipment. Mover shall not be bound to transport by any particular schedule, means, vehicle or otherwise than with reasonable dispatch. Mover shall have the right in case of physical necessity to forward said property by any mover or route between the point of shipment and the point of destination.
- h. Mover shall not be liable for loss or damage or delay caused by an act of God. The public enemy, the acts of public authority, quarantine, riots, strikes, perils or navigation, the act or default of the shipper or owner, the nature of the property or defect, or inherit vice therein.
- i. Mover shall not be liable for any loss or damage or delay caused by terrorist activity including action in hindering or defending against an actual or expected terrorist activity. Such loss or damage is excluded regardless of any other cause or event that contributes concurrently or in any sequence to the loss. The term "terrorist activity" means any activity which is unlawful under the laws of the United States or any State and which involves any of the following: 1. The hijacking or sabotage or any conveyance (including an aircraft, vessel, cab, truck, van, trailer, container, or vehicle) or ware house or other building; 2. The seizing or detaining, and threatening to kill, injure, or continue to detain another individual in order to compel a third person (including a governmental organization) to do or abstain from doing any act as an explicit or implicit condition for the release of the individual seized or detained; 3. An assassination; 4. The use of (A) biological agent, chemical agent, or nuclear weapon or device, or (B) explosive, firearm, or other weapon or dangerous device (other than for mere personal monetary gain), with intent to endanger, directly or indirectly the safety of one or more individuals or to cause substantial damage to property; or 5. A threat, attempt, or conspiracy to do any of the foregoing.

## 3. PAYMENT OF CHARGES:

- a. Shipper shall be liable for any and all charges applicable under Mover's tariffs.

- b. Except in those instances where it may be lawfully authorized to do so, Mover shall not deliver or relinquish possession at destination of the property covered by this bill lading until all tariff rates and charges thereon shall have been paid.
- c. Nothing herein shall limit the right of the Mover to require at the time of shipment the prepayment of the charges.

## 4. CLAIMS:

- a. All claims must be filed in writing to the Mover within ninety days after delivery of the property; or, in case of failure to make delivery, then within ninety days after a reasonable time for delivery has elapsed; and all suits shall be instituted against Mover only within two years from the day when notice in writing is given by the Mover the claimant that the Mover has disallowed the claim or any part or parts thereof specified in the notice. Where claims are not filed or suits are not instituted thereon in accordance with the foregoing provisions, the Mover hereunder shall not be liable and such claims will not be paid.
- b. Any and all charges applicable in Mover's tariff must be paid in full before claims will be settled.
- c. Mover shall have the right to inspect and repair alleged damaged articles. Damage will be adjusted on the depreciated value of the item based upon the cost to repair or replace with like kind and quality not to exceed the lump sum value declared, whichever is less.
- d. Valuation provisions as declared by Shipper in writing on face hereof shall be Mover's maximum liability. In all cases not prohibited by law, where a lower value than actual value has been represented in writing by the Shipper or has been agreed upon in writing as the released value of the property as determined by the classification or tariffs upon which the rate is based such lower value shall be the maximum amount to be recovered, whether or not such loss or damage occurs from negligence.
- e. Mover or party liable on account of loss or damage to any said property shall have the full benefit of any insurance that may have been effected upon or account of said property so far as this shall not avoid the policies or contracts of insurance provided that the Mover reimburse the claimant for the premium paid thereon.

## 5. MOVER'S LIEN:

- a. If for any reason other than the fault of the Mover, delivery cannot be made at the address shown on the face thereof, or any change address of which Mover has been notified. Mover at its option, may cause articles contained in shipment to be stored in a warehouse selected by it at the point of delivery or at other available points and there held without liability on the part of the Mover, at the cost of the owner, and subject to a lien for all accrued tariff, storage and other lawful charges.
- b. If a shipment is refused by consignee at destination or if a shipper consignee, or owner of property fails to receive or claim within fifteen (15) days after written notice by United States mail addressed to shipper and consignee at post office address shown on face hereof, or if shipper refused to pay lawfully applicable charges in accordance with Mover's applicable tariff, **Mover shall sell the property** at its option either (a) upon the notice and in the manner authorized by law, or (b) at public auction to the highest bidder for cash at a public sale to be held at a time and place named by Mover, thirty (30) days notice of which sale shall have been published at least once a week for two consecutive weeks in the newspaper of general circulation at or near the place of sale, a notice thereof containing a description of property as described in the bill of lading, and the names of consignor and consignee. The proceeds of any sale shall be applied toward payment of lawful charges applicable of shipment and toward expenses of notice, advertising and sale and of storing, caring for, and maintaining property prior to sale. Any balance shall be paid to the owner of the property sold hereunder.
- c. Any perishable articles contained in said shipment may be sold at public or private sale without such notice, if, in the opinion of the Mover such action is necessary to prevent deterioration or further deterioration.

## 6. OTHER PROVISIONS:

If this bill lading is issued on the order of the Shipper, or its agent in exchange or in substitution for another bill of lading, the Shipper's signature to the bill of lading as to the statement of value or otherwise or election for common law or bill of lading liability or in connection with such prior bill of lading shall be considered a part of this bill of lading as fully as if the same were written or made in connection with this bill of lading. Any alteration, addition, or erasure in this bill of lading which shall be made without special notation hereon of the agent of the Mover issuing this bill of lading shall be without effect, and this bill of lading shall be enforceable according to its original tenor.

Your Moving Company  
100 Example Way  
Chicago, IL 60601  
Tel: (312) 555-0100  
US DOT No.: SAMPLE  
MC No.: SAMPLE  
ILL: CC SAMPLE

# YOUR MOVING COMPANY

www.example.com

Before emailing ESTIMATE, check box  
at left to check for required signatures.

|                |           |
|----------------|-----------|
| Pack Date:     | 9/18/2026 |
| Pickup Date:   | 9/18/2026 |
| Delivery Date: | 9/18/2026 |

## ESTIMATE OF CHARGES

| ORIGIN                            | DESTINATION                        |
|-----------------------------------|------------------------------------|
| NAME: Jordan Davis                | CONSIGNED to: Jordan Davis         |
| ADDRESS: tba                      | ADDRESS: tba                       |
| CITY/STATE/ZIP: Chicago, IL 60601 | CITY/STATE/ZIP: Evanston, IL 60201 |
| PHONE: (312) 555-0142             | PHONE: (312) 555-0142              |

### IMPORTANT NOTICE This is not a binding estimate.

**This estimate covers only the articles and services listed. It is not a warranty or representation that the actual charges will not exceed the amount of the estimate. Any additional articles and services added after the written estimate is executed may result in additional charges.**

Mover will collect charges computed on the basis of rates shown in their lawfully published tariffs at the time of the move, regardless of prior rates quotations or estimates made by the mover or its agents. Transportation charges are based upon either the weight of the goods transported or the time consumed in transporting the shipment. Special arrangements can be made with the mover for expedited services to guarantee a delivery date for intercity shipments, for which an additional charge normally will apply.

As determined by mover's tariff, rates may be computed by the hour for moves 35 miles or less from origin to destination, or when origin and destination are wholly within the area covered by the counties of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. Charges for moves over 35 miles when either or both the origin and destination are outside the aforementioned counties must be computed on weight-mileage basis.

### Mover's Liability

Before the move begins, the shipper must insert in the space provided on the bill of lading, in (his/her) own handwriting, either declaration of the actual value of the shipment or the words "60 cents per pound per article." Otherwise, the shipment will be deemed released to a maximum value equal to \$2.00 times the weight of the shipment in pounds. Additional tariff charges may apply for value over 60 cents per pound per article. **Declaring a released value for goods is not the same as purchasing a policy of insurance. Separate insurance may be purchased at an additional charge, for which you will receive a certificate of insurance.**

### Important Notice about Payment

In accordance with Illinois law, unless the mover has agreed in writing to credit arrangements, you will be expected to pay for the move at delivery. Payment must be in cash, money order, or cashier's check. The mover is not required to accept a personal check.

The mover has made every effort to estimate accurately the charges for your move, based upon the information you have provided. If the actual tariff charges on the day of the move exceed the charges contained in this written estimate, you will be required to pay at delivery the amount of the estimated cost PLUS 10 percent, at which time the mover will release your goods. You are required by law to pay within 30 days of delivery the balance of the total actual charges.

### LOCAL MOVE

(hourly rates)

| # Chargeable Hours | Straight Time |        |      | Overtime |      |      | Sunday/Holiday |      |      | Total Charges<br>\$\$ |
|--------------------|---------------|--------|------|----------|------|------|----------------|------|------|-----------------------|
|                    | #Hours        | Rate   | Ext. | #Hours   | Rate | Ext. | #Hours         | Rate | Ext. |                       |
| # Personnel 3      |               | 160.00 |      |          |      |      |                |      |      | 0                     |
| # Trucks 1         |               |        |      |          |      |      |                |      |      |                       |
| Travel Time        | # Hours: 1    |        |      |          |      |      |                |      |      | 0                     |
| Mileage Charge     | # Miles       |        |      |          |      |      |                |      |      |                       |
| Valuation Charge:  |               |        |      |          |      |      |                |      |      |                       |
| Other Charges:     |               |        |      |          |      |      |                |      |      |                       |

### INTRASTATE MOVE

(weight-mileage rates – moves more than 35 miles)

|                   |      |        |       |
|-------------------|------|--------|-------|
| Net weight        | lbs. | Miles: | Rate: |
| Valuation Charge: |      |        |       |

### Packing Charges

| Container Description | Container Charge |      |      | Packing |      |      | Unpacking |      |      |
|-----------------------|------------------|------|------|---------|------|------|-----------|------|------|
|                       | Qty.             | Rate | Ext. | Qty.    | Rate | Ext. | Qty.      | Rate | Ext. |
|                       |                  |      |      |         |      |      |           |      |      |
|                       |                  |      |      |         |      |      |           |      |      |
|                       |                  |      |      |         |      |      |           |      |      |
|                       |                  |      |      |         |      |      |           |      |      |

### Other Charges

|                                       |                       |
|---------------------------------------|-----------------------|
| Extra pickup or delivery charge:      |                       |
| Hoisting or Piano charge:             |                       |
| Stair Carry, Elevator, Long Carry     | Origin<br>Destination |
| Extra labor:                          | # Personnel: # Hours  |
| Appliance Service Origin:             | Destination:          |
| Bulky Item Charge:                    |                       |
| Storage Date in:                      |                       |
| Warehouse Handling Charge:            |                       |
| Warehouse Valuation Charge: \$        | per                   |
| Trip Transit Insurance Policy Charge: |                       |
| Other:                                |                       |

NOTE

TOTAL ESTIMATED CHARGES

0

x  
Estimator's Signature

Code #

9/18/2026  
Date

Customer's Signature

☐ Check box after signing

☒ Customer provided ILL. C.C. required consumer brochure

Before emailing ESTIMATE, check box at  
left to check for required signatures.



# YOUR MOVING COMPANY

100 Example Way | Chicago, IL 60601  
Tel: 312-555-0100 | Fax: 312-555-0101 | Email: info@example.com

Thank you for choosing Your Moving Company to be your local carrier.  
Our mission is to take the hassle out of moving and make your move as easy and stress free as possible.

## **PAYMENT**

I understand that payment must be in the form of **Cash, Money Order, Cashier's Check and/or VI/MC/OS/AX**. NO personal Checks will be accepted. No other payment will be accepted.

Signature X \_\_\_\_\_

☐ Check box after signing

## **PERSONAL ITEMS**

I acknowledge that Your Moving Company is not responsible or liable for any Cash, Checks, Jewelry AND/OR Hand Gun.

Signature X \_\_\_\_\_

☐ Check box after signing

## **WRAPPING WAIVER**

I agree to release Your Moving Company, of responsibility for items not wrapped when contrary to the recommendation of the Foreman.

Signature X \_\_\_\_\_

## **DAMAGE WAIVER**

I understand that any damage to furniture or property which may be incurred as a result of attempting to transfer a piece of furniture into or out of any area which poses difficulty will not be insured and will be denied if claimed.

Signature X \_\_\_\_\_

## **ADDITIONAL LABOR**

I agree to add labor at an additional cost based on the foreman's Recommendation.

Signature X \_\_\_\_\_

## **PICKUP INSPECTION**

I completed a walk-through inspection of my pick-up location. All items intended for transport have been removed from my residence and loaded onto the truck.

Signature X \_\_\_\_\_

☐ Check box after signing

## **DELIVERY INSPECTION**

I inspected the truck at the destination location. All items have been removed from the truck and unloaded to my final destination.

Signature X \_\_\_\_\_

☐ Check box after signing

# YOUR MOVING COMPANY

100 Example Way | Chicago, IL 60601

Tel: 312-555-0100 | Fax: 312-555-0101 | Email: info@example.com

## \*\*\*\* PLEASE READ \*\*\*\*

Dear Valued Customer,

Your Moving Company is not responsible AND will not be held liable for any valuable items that are lost or misplaced during the move.

**All valuable items such as but not limited to:**

- JEWELRY,
- WEAPONS,
- CASH,
- CHECKS,
- CREDIT CARDS,
- WALLETS / PURSES, and
- DOCUMENTS INCLUDING BANK ACCOUNT, SOCIAL SECURITY NUMBERS AND ANY OTHER PERSONAL/SENSITIVE INFORMATION,

**MUST BE MOVED BY THE CLIENT AT THE CLIENT'S RESPONSIBILITY.**

These items should be with client at all times or should not be in the house when our movers are working.

If you do have any of these items – please take a moment and remove them before the team of professionals at Your Moving Company begin working in your home.

Sincerely,

Your Moving Company Team

---

Customer signature

☐ Check box after signing

---

9/18/2026

Date

# YOUR MOVING COMPANY

100 Example Way | Chicago, IL 60601

Tel: 312-555-0100 | Fax: 312-555-0101 | Email: info@example.com

Job #: \_\_\_\_\_

I \_\_\_\_\_ understand that by paying with credit or debit card for my moving costs, I will be paying a 3% Convenience Fee.

Client's Signature: \_\_\_\_\_

Company Rep: \_\_\_\_\_

☐ Check box after signing

Date: 9/18/2026